

FORWARD PLAN AND EXEMPT CABINET REPORT LIST

11 DECEMBER 2014 TO 1 AUGUST 2015

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to give 28 clear days' notice of any key decision or of any reports which the Cabinet intends to consider in private session.

Key decisions

A key decision is an executive decision (taken by Cabinet or by officers on Cabinet's behalf) that is likely:

- a) To result in the Council spending or saving significantly against the Council's budget; or
- b) To be significant in terms of the effect on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant

To help clarify what should be included as a key decision in this document, Thanet District Council has set the following thresholds:

Type of Decision	Threshold	Key Decision?
(a) Decisions involving expenditure within relevant budget approved by Council.	None.	No, unless significant effect on communities (i.e. it affects two or more wards or has a major impact within one ward)
(b) Decisions involving expenditure in excess of relevant budget approved by Council.	Any excess which exceeds the FPR virement rules.	Yes, if above threshold. If at or below threshold, a key decision if significant effect on communities (as above).
(c) Decisions on cash flow, investments and borrowings.	None.	No, unless significant effect on communities (as above).
(d) Decisions to make savings.	None.	No, unless significant effect on communities (as above).

If an executive decision does not fall into any of the above categories, it is included as non-key. Thanet District Council also includes in its published Forward Plan decisions affecting Policy Framework and Budget Setting. Other Council decisions may also be included if they have a significant impact on communities. In such cases, the decision type will be denoted as "other".

Reports to be considered in private session

The second last column of the Plan indicates where a report is likely to contain exempt information and result in the public and press being asked to leave the meeting for the consideration of the whole or part of the item.

If you wish to make any representations relating to a proposal to hold part of a meeting in private due to the potential disclosure of exempt information, please contact Nicholas Hughes, Democratic Services Manager, PO Box 9, Cecil Street, Margate, Kent CT9 1XZ, Nicholas.hughes@thanet.gov.uk , telephone number 01843 577208, at least 14 calendar days before the date of that meeting.

At least 5 clear (working) days before the meeting, the Council will publish on its website a notice giving details of representations received about why the meeting should be open to the public and a statement of its response.

The Plan represents a snapshot of decisions in the system as at the date of publication. It is updated 28 clear days before each meeting of Cabinet. The Plan is available for inspection at all reasonable hours free of charge at Thanet Gateway Plus, Cecil Street, Margate, Kent CT9 1RE.

Availability of documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed in the Plan will be available from Thanet Gateway Plus, Cecil Street, Margate, Kent CT 9 1RE. Other documents relevant to those matters may be submitted to the decision makers; if that is the case, details of the documents as they become available can be requested by telephoning Democratic Services on 01843 577500 or by emailing committee@thanet.gov.uk.

The documents listed in the Plan will be published on the Council's website at least five clear (working) days before the decision date. Other documents will be published at the same time or as soon as they become available.

The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Iris Johnston

Councillor Richard Nicholson

Councillor David Green

Councillor Mike Harrison

Councillor Elizabeth Green

Councillor Rick Everitt

Leader of the Council and Cabinet Member for Community Services

Deputy Leader of the Council and Cabinet Member for Housing and Planning Services

Cabinet Member for Strategic Economic Development Services

Cabinet Member for Operational Services

Cabinet Member for Business and Corporate Resources

Cabinet Member for Financial Services and Estates

11 December 2014 to 1 August 2015

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
Manston Airport	Report will consider the Council's position on the Airport	1.Cabinet 2.Madeline Homer, Acting Chief Executive and Director of Community Services Tel: 01843 577123	Councillor Mrs Iris Johnston, Leader of the Council and Cabinet Member for Community Services	Thursday, 16 Oct 14 Thursday, 11 Dec 14	Key		Report to Cabinet

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Thanet Local Plan 2011-2031 Preferred Options	To undertake stakeholder and community consultation on the emerging Thanet Local Plan 2011 - 2031	1.Cabinet 2.Ismail Mohammed, Strategic Planning Manager	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Thursday, 11 Dec 14	Other		Report to Cabinet
Detailed budget 2015-2016 and Medium Term Financial Plan	Set the detailed budget 2015-2016 and Medium Term Financial Plan	1.Cabinet Council 2.Paul Cook, Interim Director of Corporate Resources and S.151 Officer	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Tuesday, 20 Jan 15 Thursday, 5 Feb 15	Budget setting		Cabinet Report
To report on the mid-year treasury management review	Will detail treasury management performance for the first half of 2014/15	1.Governance and Audit Committee Cabinet Council 2.Paul Cook, Interim Director of Corporate Resources and S.151 Officer	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Wednesday, 10 Dec 14 Tuesday, 20 Jan 15 Thursday, 26 Feb 15	Non-Key		

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Treasury Management Strategy 2015-2016	Set the Treasury Management Strategy 2015-2016	1.Governance and Audit Committee Cabinet Council 2.Paul Cook, Interim Director of Corporate Resources and S.151 Officer	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Wednesday, 10 Dec 14 Tuesday, 20 Jan 15 Thursday, 5 Feb 15	Non-Key		Cabinet report
Budget Monitoring	Update on Quarter 3, 2014/15; October to December 2014	1.Cabinet 2.Paul Cook, Interim Director of Corporate Resources and S.151 Officer	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Tuesday, 20 Jan 15	Non-Key		Report to Cabinet
Corporate Performance Report October - November 2014	Cabinet to note the performance of the council to date	1.Cabinet 2.Nicola Walker, Technical Finance Manager Tel: 01843 577236	Councillor Elizabeth Green, Cabinet Member for Business and Corporate Resources	Tuesday, 20 Jan 15	Non-Key		Cabinet report

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Designation of Ethelbert Road and Athestan Road, Cliftonville. Officers to prepare, consult and undertake the formal designation of an Article 4 Direction	To implement the Council's aim to initiate the process of designating the area of Cliftonville conservation areas to ensure that the architecture and quality of housing in these areas is protected for generations to come	1.Cabinet 2.Jacob Amuli, Conservation Area Officer	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Tuesday, 20 Jan 15	Policy Framework		Cabinet report Results of questionnaires Final appraisal document
Asset Disposals	Surplus assets to be disposed to gain capital receipt and reduce financial liabilities	1.Cabinet 2.Edwina Crowley, Head of Economic Development and Asset Management	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Tuesday, 20 Jan 15	Key		
To adopt revised Housing Assistance Policy	That the council has a clear policy on providing housing assistance (grants and loans subject to funding)	1.Overview and Scrutiny Panel Cabinet 2.Tanya Wenham, Head of Housing Services	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Tuesday, 19 Aug 14 Tuesday, 20 Jan 15	Non-Key		Copy of the draft policy

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Thanet Parking Policy 2015-16	TDC Parking Policy	1. Overview and Scrutiny Panel Cabinet 2. Mark Seed, Director of Operational Services Tel: 01843 577742	Councillor Mike J Harrison, Cabinet Member for Operational Services	Tuesday, 13 Jan 15 Tuesday, 20 Jan 15	Non-Key		
Sports and Active Recreational Strategy	The strategy will look at the key determinants of keeping the Thanet population healthy and active and set a direction of travel for all relevant agencies and organisations to follow	1. Cabinet 2. Martyn Cassell, Community Safety and Leisure Manager	Councillor Mrs Iris Johnston, Leader of the Council and Cabinet Member for Community Services	Tuesday, 20 Jan 15	Other		Cabinet Report and copy of Strategy
To agree Waste Regulations TEEP (Technically, Environmentally and Economically Practicable test) report	That Thanet District Council will be legally compliant with new waste regulations 2011 (TEEP test). The Regulations require all local authorities to have considered the methods of recycling collections and provide evidence that methods used ensure high quality material delivery to re-processors. Assessment report being undertaken by consultant engaged collectively by Canterbury, Dover, Shepway and Thanet.	1. Cabinet 2. Mark Seed, Director of Operational Services Tel: 01843 577742	Councillor Mike J Harrison, Cabinet Member for Operational Services	Tuesday, 20 Jan 15	Key		Covering report and copy of assessment

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To agree to adopt new tenancy conditions for council tenancies	To ensure that the council can fulfil its commitment to implement flexible tenancies.	1.Cabinet 2.Tanya Wenham, Head of Housing Services	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Tuesday, 20 Jan 15	Non-Key		Cabinet Report
Council Tax 2015-2016	To set the Council Tax 2015-2016	1.Council 2.Paul Cook, Interim Director of Corporate Resources and S.151 Officer	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Thursday, 26 Feb 15	Other		Council report
Corporate Performance Report December 2014 - January 2015	Cabinet to note the performance of the council to date	1.Cabinet 2.Nicola Walker, Technical Finance Manager Tel: 01843 577236	Councillor Elizabeth Green, Cabinet Member for Business and Corporate Resources	Thursday, 2 Apr 15	Non-Key		Cabinet report

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EK Homeless Strategy 2015-2019	An adopted East Kent Strategy, which will cover Thanet and fulfil the statutory requirement to have a homeless strategy (Homeless Act 2002)	1. Overview and Scrutiny Panel Cabinet Council 2. Ashley Stacey, Strategic Housing Officer	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Tuesday, 10 Mar 15 Thursday, 2 Apr 15 Thursday, 23 Apr 15	Policy Framework		Draft Homeless Strategy 2014-2019 for consultation Final Homeless Strategy 2014-2019 for adoption
Broadstairs and St Peter's Neighbourhood Development Plan	Broadstairs and St Peter's Town Council to prepare a Neighbourhood Development Plan for Broadstairs and St Peter's	1. Cabinet 2. Ismail Mohammed, Strategic Planning Manager	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Before Saturday, 1 Aug 15	Non-Key		Report to Cabinet
Ramsgate Neighbourhood Development Plan	Ramsgate Town Council to prepare a Neighbourhood Development Plan for Ramsgate	1. Cabinet 2. Ismail Mohammed, Strategic Planning Manager	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Before Saturday, 1 Aug 15	Non-Key		Report to Cabinet

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